

## CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **COUNCIL** held in the Council Chamber, Priory House, Monks Walk, Shefford on Thursday, 1 May 2014.

### PRESENT

Cllr Ms C Maudlin (Chairman)  
Cllr D Bowater (Vice-Chairman)

Cllrs	P N Aldis	Cllrs	Ms A M W Graham	Cllrs	B Saunders
	Mrs A Barker		Mrs D B Gurney		J A G Saunders
	A R Bastable		C Hegley		A Shadbolt
	R D Berry		P Hollick		I Shingler
	L Birt		D J Hopkin		M A Smith
	M C Blair		J G Jamieson		Miss A Sparrow
	Mrs C F Chapman MBE		R W Johnstone		B J Spurr
	Mrs S Clark		D Jones		R C Stay
	Mrs G Clarke		M R Jones		A M Turner
	Mrs B Coleman		D J Lawrence		Mrs P E Turner MBE
	K M Collins		Mrs J G Lawrence		M A G Versallion
	I Dalgarno		K C Matthews		N Warren
	A L Dodwell		D McVicar		B Wells
	Mrs R J Drinkwater		J Murray		R D Wenham
	P A Duckett		Mrs M Mustoe		P Williams
	C C Gomm		T Nicols		J N Young
	Mrs S A Goodchild		R B Pepworth		A Zerny

### Apologies for Absence

Cllrs	A D Brown	Cllrs	Dr R Egan	Cllrs	N J Sheppard
	N B Costin		K Janes		T Woodward

Officers:	Mr R Carr	–	Chief Executive
	Ms D Clarke	–	Director of Improvement and Corporate Services
	Mrs M Clay	–	Chief Legal and Democratic Services Officer
	Mr M Coiffait	–	Community Services Director
	Mr D Galvin	–	Head of Financial Performance
	Mrs E Grant	–	Deputy Chief Executive/Director of Children's Services
	Mrs S Hobbs	–	Committee Services Officer
	Mr J Longhurst	–	Director of Regeneration and Business Support
	Mrs J Ogley	–	Director of Social Care, Health and Housing
	Ms M Peaston	–	Committee Services Manager

## **PRAYERS**

Prayers were taken by Councillor Duckett and Father Frank, the Chairman's Chaplain.

### **C/14/1. Election of Chairman 2014/15**

Due to her expected nomination for the position for 2014/15, the Chairman relinquished the Chair and the Vice-Chairman presided for this item.

The Vice-Chairman invited nominations for the office of Chairman of the Council for the municipal year 2014/15. Councillor Caroline Maudlin was duly proposed and seconded. There were no other nominations.

## **RESOLVED**

**that Councillor Maudlin be elected to the office of Chairman of the Council for the municipal year 2014/15.**

Councillor Maudlin then read out and signed the Declaration of Acceptance of Office.

Councillor Maudlin thanked Members for re-electing her for a second term in office. She summarised her experience in office during 2013/14. She placed on record her thanks to the Vice-Chairman, the Chairman's Personal Assistant and her Chaplain for their support during 2013/14.

The Chairman's chosen charity for 2013/14 had been Breakthrough Breast Cancer and Cllr Maudlin announced that she had raised over £25,000 for this charity with the support of her friends and family, Councillors and employees.

### **C/14/2. Election of Vice-Chairman 2014/15**

The Chairman invited nominations for the office of Vice-Chairman of the Council for the municipal year 2014/15. Councillor David Bowater was duly proposed and seconded. There were no other nominations.

## **RESOLVED**

**that Councillor Bowater be elected to the office of Vice-Chairman of the Council for the municipal year 2014/15.**

Councillor Bowater then read out and signed the Declaration of Acceptance of Office.

C/14/3. **Minutes**

**RESOLVED**

**that the minutes of the meeting held on 20 February 2014 be confirmed and signed by the Chairman as a correct record.**

C/14/4. **Members' Interests**

None were declared.

C/14/5. **Chairman's Announcements and Communications**

The Chairman made no announcements or communications.

C/14/6. **Leader of the Council's Announcements and Communications**

The Leader made no announcements or communications.

C/14/7. **Recommendations from the Executive**

**(a) Community Safety Partnership Plan 2014-2015**

The Council considered a recommendation from the meeting of the Executive held on 18 March 2014 seeking approval of the Community Safety Partnership Plan 2014-2015.

**RESOLVED**

**that the Community Safety Partnership Plan 2014-2015, as set out in the Executive Agenda, be adopted.**

**(b) The Future Management of Central Bedfordshire Council's Residential Care Homes for Older People**

The Council considered a recommendation from the meeting of the Executive held on 22 April 2014 that proposed the transfer of the management of the seven residential care homes for older people, owned by the Council, to the Council, given the notice received from Bupa to bring to an end the existing contract.

**RESOLVED**

- 1. to approve the transfer of the staff in the homes affected to the employment of Central Bedfordshire Council on 1 August 2014 in accordance with TUPE regulations;**

2. **to approve the virement from the budget allocated to the Bupa Residential Homes Contract for the period August 2014 to March 2015 of £3,789,000 to a new budget heading of 'Directly Managed Residential Homes for Older People' under the Assistant Director, Adult Social Care; the subjective amounts in the budget were set out in paragraph 45 of the Executive report; and**
3. **that it increases the budget estimate for income from Fees for Residential Care Homes by £302,000 for the period August 2014 to March 2015.**

C/14/8.

### **Appointment of Members, Chairmen and Vice-Chairmen to Committees and other Council Bodies 2014/15**

The Council considered a report from the Leader of the Council outlining the requirements for Member appointments to committees and other Council bodies, including taking account of political proportionality. It was noted that the overall balance for the Independent Liberal Democrat was 1.18 and not 11.18 as set out in the report.

Council was advised that the Fostering Panel and Fostering Permanence Panel had merged into one panel, the Fostering and Permanence Panel. The nomination for the single position on that Panel was Councillor Amanda Dodwell.

### **RESOLVED**

1. **that the Council confirms for the municipal year 2014/15:**
  - (a) **the structure, size and terms of reference of the committees, sub-committees and joint committees set out in sections D1, E2 and J2 of the Council's constitution; and**
  - (b) **the allocation of seats and substitutes to these and other bodies, as listed in Appendix A to the report, in accordance with the political balance rules where they apply.**
2. **that the appointment of individual Members and substitutes to committees and other bodies be approved in accordance with the nominations submitted by the political groups, subject to Councillor Dodwell taking up the position on the Fostering and Permanence Panel, as set out in Appendix B to the report and attached as Appendix A to these minutes;**
3. **that the appointment of the Members to the Central Bedfordshire Health and Wellbeing Board, including at least one member of the Council nominated by the Leader, be approved, as set out in Appendix C to the report and attached at Appendix B to these minutes;**

4. that the appointment of the Chairman and Vice-Chairman of the various committees for the municipal year 2014/15 be approved in accordance with nominations as set out in Appendix D to the report and set out at Appendix C to these minutes;
5. to note that the following persons had been appointed to the Children's Services Overview and Scrutiny Committee as co-opted members with voting rights on education matters for the period June 2011 to the AGM in May 2015:
  - (a) Mrs Frances Image, Roman Catholic Diocesan representative
  - (b) Mr Jon Reynolds, Church of England Diocesan representative
  - (c) Mr Stephen Court, School Parent Governor representative
  - (d) Mr Jonathan Chapman, School Parent Governor representative
  - (e) Mr Timothy Hodey, School Parent Governor representative.

C/14/9.

#### **Composition of the Executive and Scheme of Delegation of Executive Functions**

The Council received a report from the Leader of the Council setting out the composition of the Executive for 2014/15, including the names of the Councillors appointed to the Executive. The report also confirmed that no amendments were proposed to the Scheme of Delegation of Executive functions beyond those previously approved by the Leader of the Council.

The Leader advised the Council that Councillor Amanda Dodwell would take up the role as Deputy Executive Member for Community Safety as well as continuing her existing role as Deputy Executive Member for Children's Services.

#### **RESOLVED**

- (a) that the composition of the Executive and allocation of portfolios, as set out at Appendix A to the report, be noted;
- (b) that the scheme of delegation of Executive functions, as set out at Part C3 of the Constitution, be noted; and
- (c) that Councillor Mark Versallion would continue to be the Lead Member for Children's Services.

C/14/10. **Appointments to the Police and Crime Panel and the Bedfordshire Fire and Rescue Service 2014**

The Council considered a report from the Monitoring Officer on appointments to the Police and Crime Panel and the Bedfordshire Fire and Rescue Service.

The Leader advised the Council that Councillor Amanda Dodwell would replace Councillor Brian Spurr on the Police and Crime Panel. An expression of thanks was made to Councillor Spurr for his work on the Panel since its inception.

**RESOLVED**

1. **to note that appointments were made for the first time to the Police and Crime Panel at the annual meeting of Council on 14 June 2012;**
2. **that the membership of the Police and Crime Panel for 2014/15 be noted as follows:-**
  - **Councillor Mrs Chapman, MBE**
  - **Councillor Dodwell**
  - **Councillor Ms Graham**
  - **Councillor Hollick**
3. **that the appointments to the Police and Crime Panel would be made next at the Council's Annual Meeting in 2015, and every four years thereafter;**
4. **that it be noted that at the Council's meeting on 19 May 2011 five Members had been appointed to serve on the Bedfordshire Fire and Rescue Service for a period of four years until May 2015 as set out below:**
  - **Councillor Mrs Drinkwater**
  - **Councillor McVicar**
  - **Councillor J Saunders**
  - **Councillor Shadbolt**
  - **Councillor Williams.**

C/14/11. **Leader of the Council's Annual Report**

The Leader presented his annual report celebrating successes over recent years and outlining plans for the future.

(Note: The meeting commenced at 6.30 p.m. and concluded at 7.21 p.m.)

Chairman .....

Dated .....

## Appendix A

## NOMINATIONS FOR MEMBERSHIP OF COMMITTEES 2014/15

<b>PROPORTIONAL BODIES</b>	
<b>A1. 'Ordinary' Committees</b>	<b>Councillors</b>
Corporate Resources Overview & Scrutiny Committee (9 members + 6 substitutes)	Cllr Fiona Chapman MBE (C) Cllr Bev Coleman (I) Cllr Paul Duckett (C) Cllr Dr Rita Egan (iLD) Cllr Roy Johnstone (C) Cllr Marion Mustoe (C) Cllr Ann Sparrow (C) Cllr Nigel Warren (C) Cllr Tim Woodward (C) Subs: Cllr Charles Gomm (C) Cllr Julian Murray (I) Cllr Brian Saunders (C) Cllr John Saunders (C) Cllr Andrew Turner (C)
Children's Services Overview & Scrutiny Committee (10 members + 5 substitutes)	Cllr Angela Barker (C) Cllr David Bowater (C) Cllr Gill Clarke (C) Cllr Norman Costin (C) Cllr Paul Duckett (C) Cllr Rita Drinkwater (C) Cllr Peter Hollick (C) Cllr David Jones (LD) Cllr David McVicar (C) Cllr Roger Pepworth (La) Subs: Cllr Ray Berry (C) Cllr Susan Goodchild (LD) Cllr Ken Janes (C) Cllr Brian Saunders (C) Cllr Naomi Sheppard (C)

<p>Social Care, Health &amp; Housing Overview &amp; Scrutiny Committee (9 members + 6 substitutes)</p>	<p>Cllr Ray Berry (C) Cllr Gill Clarke (C) Cllr Rita Drinkwater (C) Cllr Paul Duckett (C) Cllr Charles Gomm (C) Cllr Susan Goodchild (LD) Cllr Doreen Gurney (C) Cllr Naomi Sheppard (C) Cllr Mark Smith (I) Subs: Cllr Nigel Aldis (LD) Cllr Fiona Chapman MBE (C) Cllr Alison Graham (I) Cllr David Hopkin (C) Cllr David McVicar (C) Cllr Ann Sparrow (C)</p>
<p>Sustainable Communities Overview &amp; Scrutiny Committee (9 members + 6 substitutes)</p>	<p>Cllr Alan Bastable (C) Cllr David Bowater (C) Cllr Alison Graham (I) Cllr Charles Gomm (C) Cllr David McVicar (C) Cllr Ken Matthews (C) Cllr Brian Saunders (C) Cllr Alan Shadbolt (C) Cllr Peter Williams (LD) Subs: Cllr Fiona Chapman MBE (C) Cllr Kevin Collins (C) Cllr Peter Hollick (C) Cllr Roy Johnstone (C) Cllr David Jones (LD) Cllr Mark Smith (I)</p>
<p>Audit (7 members + 4 substitutes)</p>	<p>Cllr Ray Berry (C) Cllr Mike Blair (C) Cllr David Bowater (C) Cllr Kevin Collins (C) Cllr Norman Costin (C) Cllr David Lawrence (C) Cllr Adam Zerny (I) Subs: Cllr Jane Lawrence (C) Cllr Alan Shadbolt (C) Cllr Mark Smith (I) Cllr Naomi Sheppard (C)</p>



<p>Development Management Committee (13 members + 7 substitutes)</p>	<p>Cllr Nigel Aldis (LD)  Cllr Ray Berry (C)  Cllr Mike Blair (C)  Cllr Tony Brown (C)  Cllr Fiona Chapman MBE (C)  Cllr Sue Clark (C)  Cllr Kevin Collins (C)  Cllr Ken Matthews (C)  Cllr Caroline Maudlin (C)  Cllr Tom Nicols (C)  Cllr Alan Shadbolt (C)  Cllr Ian Shingler (I)  Cllr Nigel Young (C)  Subs:  Cllr Lewis Birt (C)  Cllr David Bowater (C)  Cllr Bev Coleman (I)  Cllr Ian Dalgarno (C)  Cllr Roy Johnstone (C)  Cllr David Jones (LD)  Cllr Brian Spurr (C)</p>
<p>General Purposes (12 members + 7 substitutes)</p>	<p>Cllr Amanda Dodwell (C)  Cllr Peter Hollick (C)  Cllr James Jamieson (C)  Cllr David Jones (LD)  Cllr Maurice Jones (C)  Cllr David Lawrence (C)  Cllr Jane Lawrence (C)  Cllr Julian Murray (I)  Cllr Ken Matthews (C)  Cllr Roger Pepworth (La)  Cllr Richard Stay (C)  Cllr Mark Versallion (C)  Subs:  Cllr Nigel Aldis (LD)  Cllr David Bowater (C)  Cllr Norman Costin (C)  Cllr David Hopkin (C)  Cllr Alan Shadbolt (C)  Cllr Ian Shingler (I)  Cllr Nigel Young (C)</p>

Licensing (12 members + 7 substitutes)	Cllr Nigel Aldis (LD) Cllr Angela Barker (C) Cllr Ray Berry (C) Cllr David Bowater (C) Cllr Bev Coleman (I) Cllr Ian Dalgarno (C) Cllr Amanda Dodwell (C) Cllr Ken Janes (C) Cllr Julian Murray (I) Cllr Marion Mustoe (C) Cllr Alan Shadbolt (C) Cllr Nigel Warren (C) Subs: Cllr Kevin Collins (C) Cllr Charles Gomm (C) Cllr Susan Goodchild (LD) Cllr Jane Lawrence (C) Cllr Caroline Maudlin (C) Cllr Ian Shingler (I) Cllr Nigel Young (C)
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<b>A2. Joint Committee</b>	<b>Councillors</b>
Wixams Joint Development Control (9 members + 6) substitutes)	Cllr Nigel Aldis (LD) Cllr Angela Barker (C) Cllr Alan Bastable (C) Cllr Mike Blair (C) Cllr Paul Duckett (C) Cllr James Jamieson (C) Cllr Ken Matthews (C) Cllr Mark Smith (I) Cllr Andrew Turner (C) Subs: Cllr Lewis Birt (C) Cllr Tony Brown (C) Cllr Sue Clark (C) Cllr Charles Gomm (C) Cllr David Jones (LD) Vacancy (I)
<b>A3. Other Council Bodies</b>	<b>Councillors</b>
Appeals Panel (9 members + 6 substitutes)	Cllr Lewis Birt (C) Cllr Fiona Chapman MBE (C) Cllr Ian Dalgarno (C) Cllr Rita Drinkwater (C) Cllr Dr Rita Egan (iLD) Cllr Peter Hollick (C) Cllr David Jones (LD) Cllr Ken Matthews (C) Cllr Julian Murray (I) Subs: Cllr Nigel Aldis (LD) Cllr Paul Duckett (C) Cllr Ian Shingler (I) Cllr Richard Wenham (C) Cllr Nigel Young (C)
Corporate Parenting Panel (8 members + 5 substitutes)	Cllr Angela Barker (C) Cllr David Bowater (C) Cllr Norman Costin (C) Cllr Amanda Dodwell (C) Cllr Susan Goodchild (LD) Cllr Naomi Sheppard (C) Cllr Mark Versallion (C) Cllr Budge Wells (C) Subs: Cllr Nigel Aldis (LD) Cllr Doreen Gurney (C) Cllr Ken Janes (C) Cllr Brian Saunders (C) Cllr Andrew Turner (C)

Standing Advisory Council for Religious Education (SACRE) (5 members + 3 substitutes)	Cllr Angela Barker (C) Cllr Rita Drinkwater (C) Cllr Charles Gomm (C) Cllr Doreen Gurney (C) Cllr Roger Pepworth (La) Subs: Cllr Mark Versallion (C) Cllr Nigel Warren (C)
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### B. NON-PROPORTIONAL BODIES

<b>B1. Other Committees and Sub-Committees</b>	<b>Councillors</b>
Licensing Sub-Committee (3 members drawn from the pool of the Licensing Committee)	Cllr Nigel Aldis (LD) Cllr Angela Barker (C) Cllr Ray Berry (C) Cllr David Bowater (C) Cllr Bev Coleman (I) Cllr Ian Dalgarno (C) Cllr Amanda Dodwell (C) Cllr Ken Janes (C) Cllr Julian Murray (I) Cllr Marion Mustoe (C) Cllr Alan Shadbolt (C) Cllr Nigel Warren (C)
<b>B2. Joint Committees</b>	<b>Councillors</b>
Dunstable Joint Committee (5 members)	Cllr Carole Hegley (C) Cllr Peter Hollick (C) Cllr David McVicar (C) Cllr Ann Sparrow (C) Cllr Nigel Young (C)
Houghton Regis Partnership Committee (4 members)	Cllr Dr Rita Egan (iLD) Cllr Susan Goodchild (LD) Cllr David Jones (LD) Cllr Peter Williams (LD)
Leighton-Linslade Partnership Committee (5 members)	Cllr David Bowater (C) Cllr David Hopkin (C) Cllr Alan Shadbolt (C) Cllr Brian Spurr (C) Cllr Nigel Warren (C)

Biggleswade Joint Committee (4 members + 2 subs)	Cllr Maurice Jones (C) Cllr David Lawrence (C) Cllr Jane Lawrence (C) Cllr Tim Woodward (C) Subs: Cllr James Jamieson (C) Cllr Tricia Turner, MBE (C)
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<b>B3. Other Panels and Informal Bodies</b>	<b>Councillors</b>
Joint Adoption Panel (1 member)	Cllr Angela Barker (C)
Fostering and Permanence Panel (1 member)	Cllr Amanda Dodwell (C)

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Appendix B

**Health and Wellbeing Board Nominations and Membership**

(This body is not required to be politically proportionate.)

At its meeting on 21 March 2013 the Shadow Health and Wellbeing Board offered its advice as to the membership of the Board after 1 April 2013, as follows:

- The Chairman of the Board would be a Councillor.
- The Vice-Chairman of the Board would be a representative from the health sector.
- There should be three representatives from the Bedfordshire Clinical Commissioning Group.
- There should be one representative from the NHS Commissioning Board Area for Hertfordshire & South Midlands.
- In addition to the Directors provided for statutorily, the Board should include the Chief Executive and Community Services Director.

This advice was followed in 2013 and the membership in 2014/15 of the Health and Wellbeing Board is accordingly proposed as follows:

<p>Nominations (must be at least one) by the Leader of the Council for appointment to the Central Bedfordshire Health and Wellbeing Board, in accordance with the Health and Social Care Act, s194.</p>	<ul style="list-style-type: none"> <li>• Cllr Mrs P Turner MBE, Executive Member for Economic Partnerships</li> <li>• Cllr Mrs C Hegley, Executive Member for Social Care, Health and Housing</li> <li>• Cllr M Versallion, Executive Member for Children’s Service</li> </ul>
<p>Members of the Board who are officers of Central Bedfordshire Council, statutorily required by reason of their office</p>	<ul style="list-style-type: none"> <li>• Director of Adult Social Services, Central Bedfordshire Council (Julie Ogley)</li> <li>• Director of Children’s Services, Central Bedfordshire Council (Edwina Grant until a successor to the role is appointed)</li> <li>• Director of Public Health, Central Bedfordshire Council (Muriel Scott)</li> </ul>

Representative from Healthwatch, statutorily required	<ul style="list-style-type: none"><li>• Ruth Featherstone, Chairman of Healthwatch Central Bedfordshire</li></ul>
Representatives from the Bedfordshire Clinical Commissioning Group, statutorily required	<ul style="list-style-type: none"><li>• John Rooke, Chief Operating Officer</li><li>• Dr Paul Hassan, Chief Clinical Officer</li><li>• Dr Judy Baxter, Clinical Director</li></ul>
Such other persons, or representatives of such other persons, as the Council thinks appropriate	<ul style="list-style-type: none"><li>• Richard Carr, Chief Executive, Central Bedfordshire Council</li><li>• Chris Ford, Finance Director, Hertfordshire &amp; South Midlands Area Team, NHS England</li><li>• Marcel Coiffait, Community Services Director, Central Bedfordshire Council (non-voting observer)</li></ul>



## Appendix C

**NOMINATIONS FOR CHAIRMANSHIP / VICE-CHAIRMANSHIP OF  
STANDING COMMITTEES 2014/15**

<b>Committee</b>	<b>Chairman</b>	<b>Vice-Chairman</b>
Corporate Resources Overview & Scrutiny	Cllr Paul Duckett	Cllr Miss Ann Sparrow
Children's Services Overview & Scrutiny	Cllr Mrs Angela Barker	Cllr Norman Costin
Social Care, Health & Housing Overview & Scrutiny	Cllr Mrs Rita Drinkwater	Cllr Mrs Doreen Gurney
Sustainable Communities Overview & Scrutiny	Cllr David McVicar	Cllr Alan Bastable
Audit	Cllr Mike Blair	Cllr David Bowater
Development Management	Cllr Ken Matthews	Cllr Alan Shadbolt
General Purposes	Cllr Peter Hollick	Cllr Richard Stay
Licensing	Cllr Ray Berry	Cllr Ken Janes
Central Bedfordshire Health and Wellbeing Board	Cllr Mrs Tricia Turner, MBE	To be appointed by the Board at its first meeting

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